



Outlook 2007 All-in-One Desk Reference For Dummies

Jennifer Fulton, Karen S. Fredricks

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Nine minibooks spanning more than 800 pages make this an indispensable guide for Outlook power users. Covers the new Outlook interface and features and offers detailed coverage of Outlook tools, techniques, and tricks. Minibooks include: Outlook basics; e-mail, RSS, and news; personal information management; managing and controlling information; collaboration; functional forms; VBA programming; managing business information; and maintenance, management, and troubleshooting. Office has more than 120 million users worldwide-90 percent of the business productivity software market-and most of these users look to Outlook for e-mail, calendaring, and personal information management.

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